



ŌTARI PARISH PASTORAL COUNCIL MEETING Minutes

Date: 7pm, Monday, 27 January 2025

Venue: St Teresa's Church Presbytery

Attendance:

Present: Fr Joy, Fr Tikoua, Des Tiller, Neville Braganza, Amanda Russell-Kleiner, Kiko Tu'amoheloa, Myrna Umali and Adri Widyanto

Apologies: Evelina Fa'Amausili, Kathryn Flynn and Chris Orsman

Absent: Peter Wood

1. Welcome and Jubilee prayer was prayed for opening prayer.
2. Confirm note taker (Adri)
3. Apologies were noted and minutes from the last combined meeting with Finance Committee (10 December 2024) were accepted as true and correct
4. ACTIONS - see table below.

CLOSED ACTIONS

No	Item	Action	Owner	Status as of 27 Jan 2025
32	Posting of images online	Check with Catherine re Archdiocesan safeguarding policy	Des	Parishes are free to write their own policy statement but it should also align with that of the Archdiocese, OR you can just have a link directly to the Archdiocese Privacy Statement.

OUTSTANDING ACTIONS

No	Item	Action	Owner	Status as of 27 Jan 2025
24	Understanding of the insurance cover on a high level	Provide high level insurance option(s) to PPC and Finance Committee members	Benny	Benny will come back to us with options.
30	Meeting with the different ministry groups	Des will draft a little blurb to thank them and invite them to present to PPC	Des	Not progressed at this point.
33	Show images from recent events	Need a standing board to display photos or project to a screen using projector	Office	
34	Note taker roster	A note roster for 2025 to be done	Des	

No	Item	Action	Owner	Status as of 27 Jan 2025
35	Token for Jubilee of Married Couples mass	Neville will contact the daily mass ladies regarding a token for the married couples.	Neville	
36	Draft Parish Plan	Bring back ideas about Draft Parish Plan for next meeting	PPC members	

5. Roster for note taker.
Outstanding item no.34
6. Reflection or update on recent Parish events and programmes:
 - a. **Christmas mass** – December 2024 Christmas celebrations felt more like home. The children play went well. Mass managers need to prepare more hosts for consecration during Christmas celebrations.
 - b. **End of Year celebration** – not many stayed back until the end of the gathering. The same group of people who stayed back until the end.
 - c. **Jubilee year opening mass** – it was a lovely celebration. 13 different groups in Otari Parish were represented during the mass.

Pending task – finding ways to get the Jubilee 2025 logo on the candle
7. Upcoming faith events:
 - a. 26 January – Ōtari parish opening of Jubilee Year - The event took place on 26th January 2025 (the day before the meeting)
 - b. 9 February – Fr Joy's 1st anniversary at Ōtari parish. Tongan mass will be celebrated at 2 pm. Special cup of tea will be held for Fr Joy at the 10am Sunday Mass on the 9th Feb.
 - c. 16 February - Jubilee for married couples. -Liturgy committee will handle the liturgy side. Need to coordinate with the Hospitality group so they don't have the extra burden on them. Open invitation for the parishioners to stay back after mass for a cup of coffee/tea. It will be voluntary to bring a plate of food. Neville will contact the daily mass ladies regarding a token for the married couples. Special item(s) for the mass: married couples will join the entrance procession bringing a lighted candle per couple then place the candle in front of the altar, couples to contribute in mass parts, special blessing at the end of mass for the couples who will stand by their seat. Hospitality will grow as the Jubilee year progress throughout the year.
 - d. 05 March – Ash Wednesday - Usual morning mass and evening mass at 7 pm. Location for each mass is to be confirmed depending on if St Teresa school is joining morning mass at St Teresa church. It is proposed for 1 mass to be celebrated at St Thomas More church and the other at St Teresa church.
 - e. 05 March -17 April Lenten Season
 - f. 8-9 March - Jubilee of Parish volunteers and stewardship - Special item for the mass: special blessing for volunteers
 - g. 16 March 2025 – Deacon (soon to be Fr) Matthew White has been booked to celebrate mass at St Teresa Church 10 am mass
 - h. 30 March - Jubilee of people with disabilities / Divine Mercy
 - i. 6 April - Jubilee of sick and health workers
 - j. 18 April – Good Friday
 - k. 20 April – Easter Sunday

- l. 25 April - Anzac Day mass (remembering service men and women, past and serving)
 - m. 27 April - Jubilee of people with disabilities / Divine Mercy
- 8. Draft Parish Plan – plan for a plan.

There is an expectation for Ōtari parish to have one in 2025.
We need to tease out each theme. We will present the draft high-level version at AGM and receive feedback during the AGM.
It will be 3 to 5 year plan. The themes won't change but the sub initiatives/workstreams might change when they are achieved or become irrelevant as time progress. This parish plan drafting should be a combined effort with Finance committee.
Have a think about the Parish Manifesto and having faith as the centre. This connects to the feedback from Faith matters event.
- 9. Confirm action points from the meeting: See table above, Outstanding Actions item 24, 30, 33-36.
- 10. Date of next meeting: Monday, 24 Tuesday 2025, 7 PM start.